

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES
AUGUST 5, 2025**

<https://www.youtube.com/watch?v=IsBnifqXOW8>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:07 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Nick Stauff, Trustee Bob Rohde, Trustee Kelli Belt, Trustee Rachel Pader, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Public Works Director, Dave Buechl; Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Clerk, Jenna Peter.

2. Public Hearings/Presentations –

a. Presentation by Therese Thill from the Waukesha County Center for Growth.

Ms. Thill presented. The Village has provided an investment of \$5,000 since 2023. Ms. Thill explained her goals and who she assists including four business retention visits in the Village of Pewaukee.

3. Approval of Minutes of Previous Meeting

a. Minutes of the Regular Village Board Meeting – July 15, 2025

Trustee Stauff moved, seconded by Trustee Rohde to approve the July 15, 2025, minutes of the Regular Village Board meeting as presented.

Motion carried 6-0.

Trustee Kreuser Abstained.

4. Citizen Comments – None.

5. Ordinances –

a. Review, discussion and possible action on Ordinance 2025-08: An Ordinance to Repeal and Recreate Chapter 98 – Article IV of the Municipal Code of the Village of Pewaukee Regarding the Aquatic Weed Commission.

President Knutson explained the general purpose of the Commission is to help alleviate calls to Public Works and to have a point person to be the liaison for residents to express their concerns to, as well as coordinate with Lake Pewaukee Sanitary District.

Discussion followed regarding if creating another Committee is needed.

Trustee Rohde moved, seconded by Trustee Belt to adopt Ordinance 2025-08 as presented.

Motion carried 5-2, Trustee Grabowski and Trustee Kreuser voting no.

6. Resolutions–

a. Review, discussion and possible action on Resolution 2025-12: A Resolution Authorizing the Issuance and Sale of Up to \$538,038 General Obligation Water System Promissory Notes, Series 2025, and Providing for Other Details and Covenants with Respect Thereto, and approval of related \$1,076,076 financial assistance agreement.

Trustee Stauff moved, seconded by Trustee Rohde to approve Resolution 2025-12 as presented.

Motion carried 7-0.

7. Old Business –

- a. Review, discussion, and possible action to approve the written decision regarding JM 1405 LLC's (c/o Kevin Yonke) Petition Appealing the 2024 Village of Pewaukee Fire – EMS Fee Assessment for real property located at 205 Prospect Ave (Yonke & Son Funeral Home) and having Tax ID No PWV 0896069.**

Trustee Rohde moved, seconded by Trustee Stauff to approve the written decision as presented.

Motion carried 7-0.

8. New Business

- a. Review, discussion and possible action to hire consultant to prepare Water Supply Service Area Plan per NR 854 to review future sources of drinking water for Village.**

The Village has several drinking water related construction projects planned for the next five years. The projects are to provide water supply and to improve water quality through filtration. The drinking water rates charged as part of the water and sewer bills will need to be increased to pay for the projects. The City of Pewaukee is also facing similar issues locating and treating drinking water. The Village was contacted by the City of Pewaukee to consider jointly studying other sources of drinking water.

Trustee Belt moved, seconded by Trustee Pader to hire a consultant to prepare Water Supply Service Area Plan per NR 854.

Motion carried 7-0.

- b. Review, discussion and possible action to approve a contract for Well #7 design and bidding services proposal for Engineering Services.**

Trustee Stauff moved, seconded by Trustee Rohde to approve a contract for Well #7 design and bidding services for engineering services.

Motion carried 7-0.

- c. Review, discussion and possible action to approve a contract for Well #6 PFAS Study and Pre-Design Report proposal for Engineering Services.**

Trustee Stauff moved, seconded by Trustee Belt to approve a contract for Well #6.

Motion carried 7-0.

- d. Review, discussion and possible action on a Permanent Sanitary Sewer and Water Main Easement for The Glen at Pewaukee Lake.**

Attorney Gralinski explained there is an existing easement for the Glen, however it is deficient in several aspects and will need to be updated whether the proposed easement is approved or not.

Director Buechl is concerned with some of the language the Developer is proposing. He is concerned that the Village will now be responsible for funding all asphalt repairs and incur trip and fall liability across the private road and in the vicinity of the public water main and public sanitary sewer. Buechl further explained the Village has already made significant concessions in other aspects of the development.

Trustee Grabowski moved, seconded by Trustee Stauff to deny the Permanent Sanitary Sewer Agreement.

Motion carried 7-0.

e. Discussion and possible action to confirm Committee/Board Appointments by the Village President:

1. Aquatic Weed Commission – 2 Trustees

President Knutson presented Trustee Kelli Belt as Chairperson and Trustee Stauff as the other Board Representative to be appointed to the Aquatic Weed Commission.

Trustee Rohde moved, seconded by Trustee Pader to appoint Trustee Stauff and Trustee Belt to the Aquatic Weed Commission.

Motion carried 6-1, Trustee Grabowski voting no with the notation that his vote is not in denial to the Trustees, but in denial of the Commission’s creation.

f. Review, discussion and possible action on New “Class B” Beer License (“Class B” Intoxicating Liquor) – Drita’s Deli, LLC – DBA: Drita’s located at 115 Main Street.

Clerk Peter explained one “Class B” license was made available after Four Star Restaurant did not renew their license for the 2025-2026 licensing period. This is a reserve license, so the applicant will need to pay the reserve fee as well as the licensing fee for the year.

Trustee Grabowski moved, seconded by Trustee Kreuser to approve the “Class B” Beer License “Class B” Intoxicating Liquor Combination License for Drita’s Deli.

Motion carried 7-0.

g. Review, discussion and possible action regarding a permanent drainage easement agreement with the property owner of 765 Glacier Road. If required, the Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding a permanent drainage easement agreement with the property owner of 765 Glacier Road. After conclusion of any closed session, the Village Board will reconvene in open session pursuant to Wis. Statute Section 19.85(2) for possible additional review, discussion and action concerning this agenda item and to address the remaining meeting agenda.

Administrator Heiser introduced the topic. Public Works has been working on a street improvement project for Glacier Road. During the engineering and design phase, Director Buechl noted opportunities to improve storm water conditions for the street and adjacent properties. He worked with Village engineers to design a swale to carry storm water away from the street. In order to construct the swale, the Village needs signed easements to install it on private property. The owner of 765 Glacier Road is requesting financial payment for the easement in the amount of \$25,000 because the owner reports will result in a decreased property value to his land.

Trustee Grabowski moved, seconded by Trustee Belt to move into Closed Session at approximately 7:43 p.m.

Motion carried on Roll Call vote, 7-0.

Trustee Belt moved, seconded by Trustee Stauff to reconvene into Open Session at approximately 8:02 p.m.

Motion carried on Roll Call vote, 7-0. No further action taken on item 8g.

h. Review, discussion, and possible action on notice of claim filed by Carol Redjinski. The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically regarding the aforementioned claim. After conclusion of any closed session, the Village Board will reconvene in open session pursuant to Wis. Statute

Section 19.85(2) for possible additional review, discussion, and action concerning this agenda item and to address the remaining meeting agenda.

Heiser introduced the topic. On July 8, 2025 the Clerk received a notice of claim for a trip and fall on a Village sidewalk.

Trustee Grabowski moved, seconded by Trustee Kreuser move into Closed Session at approximately 8:04 p.m.

Motion carried on Roll Call vote, 7-0.

Trustee Rohde moved, seconded by Trustee Belt to reconvene into Open Session at approximately 8:08 p.m.

Motion carried on Roll Call vote, 7-0.

Trustee Rohde moved, seconded by Trustee Kreuser to disallow the claim filed by Carol Redjinski.

Motion carried 7-0.

9. Citizen Comments – None.

10. Adjournment

Trustee Belt moved, seconded by Trustee Pader to adjourn the August 5, 2025, Regular Village Board meeting at approximately 8:09 p.m.

Motion carried 7-0.

Respectfully Submitted,

Jenna Peter
Village Clerk